

The Sexual Health Advocacy Group (SHAG) Constitution

Mission Statement:

The Sexual Health Advocates Group (SHAG) of Wheaton College is a community open to all identities, working to foster an open dialogue about issues of sexual health on campus.

Preamble:

Through on-campus programming, communication with Wheaton staff focused on campus health, and collaboration with national organizations, SHAG works to promote a positive discussion of sex and sexuality, advocating for a broadening of student knowledge in regards to sexual health and available resources.


With this in mind, the purpose of SHAG is to help educate the Wheaton community about sexual health, respect, and consent. Those who participate in our weekly meetings discuss different aspects of sex and sexuality, and benefit directly. SHAG also hosts events, such as Sex Jeopardy, Sculpting Body Positivity, and participates in Consent Day, in addition to other campus-wide events. Misunderstandings of sexual health are common on college campus', and SHAG acts to correct potentially unhealthy misconceptions in addition to expanding individuals knowledge. We are advocates for healthy and consensual relationships, working on issues of sexual violence and assault with the Sexual Misconduct and Assault Resource Team (SMART). Through open discussion, events, and performances, we hope to break the taboos surrounding sex.

Article I - Name:

The name of our club is SHAG, which stands for Sexual Health Advocacy Group.

Article II- Media



1.  ← Official SHAG logo, to be placed on advertisements as needed.
2. SHAG social media is monitored by the Social Media Coordinator, though all active executive members will be made administrators.
3. Social media accounts are as follows:
 - a. Facebook: SHAG: Sexual Health Advocacy Group
 - b. Snapchat: wheatonSHAG
 - c. Instagram: wheaton_shag
 - d. Tumblr: shagatwheatonma.tumblr.com

Article III- Affiliations and Authority:

SHAG will function under the auspices of the Student Government Association and is subject to rules thereof.

Article IV - Government Structure:

The leadership positions that make up our Executive board are as follows:

President or CO- Presidents-Responsible for the doing or delegating the following tasks:

1. Overseeing the active executive members in their duties and responsibilities.
2. Being prepared for and heading general SHAG tabling.
3. President(s) must be conscious of upcoming events, and be responsible for making sure event forms are done and handed out at least 3 weeks prior to event.
4. President(s) must be conscious of upcoming meeting topics, and be responsible for making sure meeting forms are done and handed to executive board 1 week prior to meeting.
5. Working directly with the Treasurer in order to stay updated on supplies needs, funding, and balance.

Vice President

1. Responsible for assisting the President(s) in the above duties and assist with the fundraising for the club.
2. If the President(s) is/are incapacitated or impeached, the Vice President is the next in line for command.

Treasurer- Responsible for all of the club's money and for the following:

1. For relations with the SGA Treasurer
2. For relations and procedures involving the Student Banker
3. For all paperwork having to do with funds and making sure it is completed on time.
4. For keeping track of SHAG's funds physically and through electronic documents.
5. They are formally in charge of all of SHAG's fundraising initiatives such as t-shirt and sticker sales.

Secretary- Responsible for the following tasks:

1. Emailing club members about meetings and other SHAG events through Engage@Wheaton or the SHAG email (his/her choice as to what is used).
2. Keeps documented notes about executive board meetings on a shared Google Drive document.
3. If the Media Coordinator is overrun they may be required to post announcements about SHAG events/meetings on the Facebook page as well.

Media Coordinator- Responsible for the following tasks:

1. In charge of generating awareness of SHAG meeting times and events in the campus community through postering, chalking, and/or social media.
2. Collaborating with executive members on general meeting posters as needed, when applicable.
3. Contacting Media Services when they are needed for a meeting or event.
4. For keeping the all SHAG social media and group updated with articles, upcoming events, pictures, etcetera.

SMART Liaison- Responsible for the following tasks:

1. Representing SHAG. in a majority, if not all, of SMART meetings.
2. For assisting the inclusion of SHAG in and/or participating in SMART's meetings, sub-committees, and events.
3. For updating the SHAG Executive Board about SMART meetings, initiatives, and events.

Executive Members At Large

1. Responsible for shadowing a position which is in need of assistance, or whose active executive member will be no longer present in the following semester/year
2. To be an unbiased observer of the executive group, providing input as to interpersonal workings as needed.

Article V - Procedures:

Section 1: General responsibilities for all SHAG executive board members:

1. Attending and participating in the coordination of 2/3rds of all SHAG member meetings during the year they serve as an executive board member.
2. Attending and participating in the coordination of 2/3rds of all SHAG events during the year they serve as an executive board member.

3. Attending and participating in the coordinator of 2/3rds of all SHAG executive board meetings during the year they serve as an executive board member.

Section 2: Responsibilities as they pertain to scheduling

1. SHAG executive board members are exempted from General responsibility #1 if the President(s) do not establish a given SHAG member meeting time, location, and date 5 days prior to a given SHAG member meeting.
2. SHAG executive board members are exempted from General responsibility #2 if the President(s) do not establish a given SHAG event time, location, and date 2 weeks prior to a given SHAG event.
3. SHAG executive board members are exempted from General responsibility #3 if the President(s) do not establish a given SHAG executive board meeting time and date 5 days prior to a given SHAG Executive board meeting.

Section 3: Decision making

1. The executive board, comprising of the President(s), Vice President, Secretary, Treasurer, the Media Coordinator, and the SMART Liaison will make all the ultimate decisions either by *mutual agreement*, wherein all executive members agree on the matter, or *majority vote*, wherein a majority of executive members agree with one another and outvote others.

Article VI - Elections: At the end of spring semester each year, or when a position is in need of being filled, applications will be submitted to the Executive board and then chosen for the new school year. The number of people that account for S.H.A.G.'s steady membership outside of the executive board fluctuates from year to year. To account for this, we will establish two separate voting processes.

Section 1: Voting Process Options

- a. Democratic Elections-If S.H.A.G. has a large, steady membership base outside of the executive board for a given semester/year, they may be elicited to participate in the election process.
 - i. The S.H.A.G. executive board may establish a voting mechanism on "The Link" (or whatever technology Wheaton is using to monitor clubs) to record member votes for a period of time.
 - ii. The S.H.A.G. executive board may establish a time, date, and place to conduct a secret ballot vote, where members may submit one ballot on their behalf for the S.H.A.G. Executive Board Elections.
 - iii. In either case, at least two members within the S.H.A.G. Executive Board will tally the votes together and report the results to the group.
 - iv. In the event of a tie, a re-vote will occur with only the tied candidates in the vote. If a tie still occurs, the Current Executive Board members who are not involved with that vote will confer

- with the S.H.A.G. advisor to determine and choose the best candidate for the job out of the two tied candidates.
- b. Semi-Democratic/Oligarchy Elections: If S.H.A.G. does not have a large, steady membership base outside of the executive board for a given semester/year, the current S.H.A.G. executive board may be the only body that reviews and decides upon executive board candidates.
 - i. Current S.H.A.G. Executive Board members will set up a meeting to review the submitted executive board applications.
 - ii. Current S.H.A.G. Executive Board members will review the options for each office and vote on each office individually to determine who will be offered the position.
 - iii. The candidate with the most current S.H.A.G. Executive Board Member votes will be offered the position.
 - v. In the event of a tie, In the event of a tie, a re-vote will occur with only the tied candidates in the vote. If a tie still occurs, the Current Executive Board members who are not involved with that vote will confer with the S.H.A.G. advisor to determine and choose the best candidate for the job out of the two tied candidates.

Section 2- How the Voting Process will be determined: The S.H.A.G. executive board will have a discussion and vote on which voting procedure will be used for a given semester's open executive board positions. Majority rules in determining how the election process will proceed for a given semester/year.

Article VII - Impeachment:

Section 1: Grounds for Impeachment-The grounds for impeaching a S.H.A.G. executive board member are as follows.

- a. When an executive board member fails to fulfill the General Responsibilities #1-3 outlined in Article V Section 1.
- b. When an executive board member fails to fulfill the position specific responsibilities of the outlined in Article VI
- c. When an executive board member abuses the power given to them as a S.H.A.G. executive board member in a way that violates the Wheaton College Honor Code.

Section 2: Bringing the Complaint Forward-If an executive board member, S.H.A.G. member, the S.H.A.G. advisor, and/or a S.A.I.L. staff member witnesses activities that look like the grounds for impeachment listed in Article VII, Section 1, the witness may formally report the incident to the S.H.A.G. advisor or executive board in writing.

Section 3: Impeachment Procedure-The S.H.A.G. executive board oversees and conducts the impeachment process as follows:

- a. A quorum of the current S.H.A.G. executive board must be present for the Impeachment Process.
- b. The accused member of the S.H.A.G. executive board member must be present for the Impeachment Process.
- c. The President(s) presents the complaint to the present executive board and the accused and preside over the proceedings. If the President(s) are/is accused, the Vice President will present the complaint to the executive board and preside over the proceedings.
- d. The accused is allowed to present a case/explanation for the accusations described by the impeachment proceedings leader to the group. After this statement, the accused may observe, but is not allowed to speak again until their pre-vote statement.
- e. The Impeachment Proceedings Leader (the president(s) or vice president) will then discuss the proposed behavior and any of the explanations brought forth by the accused.
- f. Once the discussion is over as the President/Vice President sees fit, the accused then has the opportunity to address any comments made during the discussion period prior to the vote. After the accused gives their pre-vote statement, they are required to leave the impeachment proceedings.
- g. After the accused leaves, the executive board will discuss amongst themselves how they wish to resolve this issue. Members will present under what circumstances they would like the accused to remain on the executive board or not, present their reasoning to one another and then proceed to a vote.

Section 4: Impeachment Voting Process-The Impeachment Process Leader will oversee the voting process.

- a. The remaining S.H.A.G. Executive Board members will determine if all members are comfortable with voting by hand in front of each other or if they would like to proceed by secret ballot.
- b. Secret Ballot Voting will proceed as follows:
- c.
 - i. The Impeachment Process leader will announce each of the voting options established in Article VII, Section 3, g.
 - ii. Each S.H.A.G. executive board member will write their vote on a slip of paper and give the folded up paper to the Impeachment Process Leader.
 - iii. The Impeachment Process Leader will mix up the papers they received, open each one and tally them there.
 - iv. The results of the vote will be announced to the S.H.A.G. executive board
- d. Hand Voting will proceed as follows:
 - i. The Impeachment Process leader will announce each of the voting options established in Article VII, Section 3, g.
 - ii After listing the voting options, the S.H.A.G. executive board members will vote on the option they agree with.

iii. The Impeachment Process Leader will tally the votes.

Section 5: The results of the voting process- The voting option with the most votes will determine the result of the impeachment proceedings. If there is no clear majority vote, the S.H.A.G. executive board may elicit their club advisor to break the tie.

i. In either case, the S.H.A.G. executive board as a group must write an email to the accused with the results of the vote.

ii. If the club advisor must break the tie on this issue, the S.H.A.G. executive board and the accused will all meet with the advisor (either as a group, separately, or via an official written statement) to explain their position on the issue. The advisor will then make an informed decision for the group regarding the issue and their decision will be the FINAL decision in this particular matter.

Article VIII - Amendments: The constitution must be flexible as things, like proper terminology, constantly change.

Section 1: Time Amendments may be made- Amendments to this constitution may be made at any time.

Section 2: How Amendments may be proposed- Amendments may be proposed by any club member

Section 3: How Amendments are approved- Amendments must be approved by a vote, where a 2/3rds majority of the current Executive board must approve in order for an Amendment to be added.